Miller, Cooper & Co., Ltd. Client Portal Authorization

In order to set up your portal account we need to know what e-mail address you wish to use and we also need confirmation as to the various tax return accounts to which you want access. Miller, Cooper considers each individual or business return that we prepare for you to be a separate account. Contact your MCC representative if you need more information on your account(s) or how to set up this portal authorization.

Examples:

1. Miller, Cooper prepares tax returns for John and Sally Doe, the Doe Family Trust of which John is a trustee, and the Doe Family Partnership, of which John is a general partner. John Doe has authorized us to use his e-mail JDoe@gmail.com to access all 3 of these accounts by listing all 3 returns in the space on the authorization form (see below).

2. Miller, Cooper prepares a corporate tax return for the ABC Corporation. Joe Smith is the CFO and Mary Cooper is the president and sole shareholder. Mary has authorized us to set up an account for Joe Smith to access the ABC Corporation account via his e-mail address Joe@ABC.com by completing this form with Joe's e-mail address and by listing the company as the taxpayer. She has separately filled out the form reporting her e-mail, Mary@ABC.com and listing her individual return as well as the company name so that she can access the files for herself and her business.

Please provide us with your authorized e-mail address and the accounts that you wish to access via the portal. Use a separate authorization form for each e-mail address. *Fax completed form to 847-205-1400.*

E-mail address:_____ Full Name: _____

Accounts (Separate Taxpayers – Individual, Trust, Business, etc.)

_____ _____ _____

Your Signature Date Title

_____ _____

Miller Cooper Signature Date